

SAM

SYDNEY
ALUMNI
MAGAZINE



THE UNIVERSITY OF
SYDNEY

10 group

design | print | publish

AD BOOKING CONFIRMATION

please complete this form then fax to 02 9550 1048 or email to sam@10group.com.au

Booking Contact

Organisation Name _____ Contact Name _____

Address _____

Phone _____ Fax _____ Email _____

Billing Information [To whom the invoice will be directed **if different** from the Booking Contact]

Organisation Name _____ Contact Name _____

Address _____

Phone _____ Fax _____ Email _____

Ad Information

No. of Ads Booked _____

Please complete the following: [One line for each ad booked, as many as applicable]

Ad 01 issue: _____ size: _____ material deadline: _____ Ad rate \$ _____

Ad 02 issue: _____ size: _____ material deadline: _____ Ad rate \$ _____

Ad 03 issue: _____ size: _____ material deadline: _____ Ad rate \$ _____

Instructions/Comments:

Material [Please select **one** of the following]

Repeat [no changes]

10 group to layout – I will supply a brief to Jessica Porter sam@10group.com.au

Artwork supplied – I will supply a press ready file to Jessica Porter sam@10group.com.au.

Artwork Contact _____ Phone _____

Media kit: www.10group.com.au/sam

Pricing

Total ad rates	\$
Loading	\$
Artwork Cost (if applic.)	\$
Sub total	\$
GST	\$
Total	\$

- Booking confirmations must be signed and returned by the booking deadline to ensure placement of advertising.
- A verbal confirmation of this booking will be binding on the advertiser.
- Cancellations will only be accepted if made a minimum of 7 days prior to the advertised booking deadline. Cancellations made on or after this date will be charged at the full rate.
- Where material is overdue, 10 group reserves the right to repeat a previous advertisement or part thereof.
- Files and documents not supplied strictly to 10 group's published material specifications will result in an extra production charge (minimum \$60) and cannot be guaranteed for quality or colour reproduction.
- All advertising and inserts are subject to the approval of The University of Sydney and 10 group.
- All material supplied is accepted by 10 group on the basis that the advertiser warrants they are authorised to supply and use the material.
- 10 group will not be held liable for any loss or damage resulting from the publication or late publication of any material.

Authorisation

PLEASE PRINT OUT, SIGN AND FAX TO 02 9550 1048 OR ELECTRONICALLY SIGN AND RETURN VIA EMAIL TO SAM@10GROUP.COM.AU

Authorised by _____

Signature _____

Date _____

BOOKING ENQUIRIES	MATERIAL ENQUIRIES/SUBMISSION
Jessica Porter Phone 02 9550 1021 Fax 02 9550 1048 Email sam@10group.com.au Web www.10group.com.au/publish/magazines/sam	Jessica Porter Phone 02 9550 1021 Fax 02 9550 1048 Email sam@10group.com.au Web www.10group.com.au/publish/magazines/sam